



SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA

REF. NO: PROC/SMBBIT/2024-25/387

DATED: 10 - APRIL - 2025

TENDER NOTICE

SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA, KARACHI, INVITES BIDS AS PER BELOW MENTIONED BIDDING PROCEDURES, IN ACCORDANCE WITH THE SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY (SPPRA) RULES (AMENDED TO DATE) THROUGH E-PROCUREMENT ONLINE SUBMISSION FROM **THE REPUTABLE FIRMS WHO MUST BE REGISTERED IN EPADS SPPRA AND TAX PAYER WITH APPLICABLE TAX AUTHORITIES (GST, NTN, FBR LIST & SRB) AND HAVING RELEVANT EXPERIENCE AND CAPABILITIES, FROM THE CONTRACTORS / MANUFACTURERS / SUPPLIERS / AUTHORIZED DISTRIBUTORS ETC. FOR FINANCIAL YEAR 2024-25 & 2025-26.**

SCHEDULE FOR ONLINE BID SUBMISSION / ONLINE OPENING OF TENDER:

S. #	TENDER NAME	TENDER FEE	BID SECURITY	ISSUANCE OF TENDER DOCUMENTS	SUBMISSION OF TENDER DOCUMENTS ON EPADS SPPRA	OPENING OF TENDER
1.	OPERATION, RUNNING, REPAIR AND MAINTENANCE OF TELEPHONE EXCHANGE Ref # PROC/SMBBIT/(OSR-01)/2025-26 Bidding Procedure: Single Stage One Envelop 46(1)	Rs. 5,000/- (EACH)	05% of Quoted Amount	From 14-04-2025 To 29-04-2025 Till 4:00 PM	30-04-2025 Upto 08:00 AM	30-04-2025 at 11:00 AM Respectively
2.	PROVISION OF JANITORIAL SERVICES Ref # PROC/SMBBIT/(OSR-02)/2025-26 Bidding Procedure: Single Stage Two Envelop 46(2)		05% of Quoted Amount			
3.	PROVISION OF SECURITY SERVICES Ref # PROC/SMBBIT/(SECURITY-01)/2025-26 Bidding Procedure: Single Stage One Envelop 46(1)		05% of Quoted Amount			
4.	OPERATION, RUNNING, REPAIR & MAINTENANCE OF ELECTRICAL WORKS, POWER GENERATION, HEATING, VENTILATION, AND AIR CONDITIONING (HVAC), BUILDING MANAGEMENT SYSTEM (BMS), BUILDING MAINTENANCE CIVIL, PLUMBING, RO, ELECTRICAL & GAS BOILER. Ref # PROC/SMBBIT/(OSR-03)/2025-26 Bidding Procedure: Single Stage One Envelop 46(1)		05% of Quoted Amount			
5.	PROCUREMENT OF GENERAL ITEMS ON FRAMEWORK CONTRACT BASIS (SPPRA RULE 15(B)) Ref # PROC/SMBBIT/(OTHERS-02)/2024-25 Bidding Procedure: Single Stage One Envelop 46(1)		05% of Quoted Amount			
6.	LOCAL PURCHASE OF DRUGS / MEDICINES / DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS FOR SMBBIT, KARACHI Ref # PROC/SMBBIT/(D&M-01)/2025-26 Bidding Procedure: Single Stage One Envelop 46(1)		05% of Quoted Amount			
7.	LOCAL PURCHASE OF DRUGS / MEDICINES / DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS FOR SMBB-TERC, LARKANA Ref # PROC/SMBBIT/(LAR-D&M-01)/2025-26 Bidding Procedure: Single Stage One Envelop 46(1)		05% of Quoted Amount			
8.	SUPPLY MEDICAL GASES ON RATE CONTRACT BASIS Ref # PROC/SMBBIT/(MG -01)/2025-26 Bidding Procedure: Single Stage One Envelop 46(1)		05% of Quoted Amount			



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S. #	TENDER NAME	TENDER FEE	BID SECURITY	ISSUANCE OF TENDER DOCUMENTS	SUBMISSION OF TENDER DOCUMENTS ON EPADS SPPRA	OPENING OF TENDER
9.	SUPPLY MEDICAL GASES ON RATE CONTRACT BASIS FOR SMBB-TERC, LARKANA Ref # PROC/SMBBIT/(LAR-MG -01)/2025-26 Bidding Procedure: Single Stage One Envelop 46(1)	Rs. 5,000/- (EACH)	05% of Quoted Amount	From 14-04-2025 To 29-04-2025 Till 4:00 PM	30-04-2025 Upto 08:00 AM	30-04-2025 at 11:00 AM Respectively

1. COMPLETE SET OF TENDER DOCUMENTS CONTAINING BOQ, SPECIFICATION AND TERMS & CONDITIONS CAN BE PURCHASED FROM PLANNING & PROCUREMENT DEPARTMENT, 13TH FLOOR, SMBB INSTITUTE OF TRAUMA, CHAND BIBI ROAD, KARACHI THROUGH PAY ORDER OF AS MENTIONED ABOVE EACH IN FAVOUR OF SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA. PAY ORDERS WILL NOT BE ACCEPTED ON THE DAY OF BID OPENING. ONLY THE UPLOADED TENDER PURCHASE RECEIPT ON (EPADS PORTAL SPPRA) WILL BE CONSIDERED VALID FOR THE QUALIFICATION OF THE BID. FAILURE TO UPLOAD THE TENDER PURCHASE RECEIPT SHALL RESULT IN REJECTION OF THE BID WITHOUT FURTHER CONSIDERATION. TENDER DOCUMENTS CAN ALSO BE DOWNLOADED FROM SPPRA WEBSITE [HTTPS://PORTALSINDH.EPROCURE.GOV.PK](https://PORTALSINDH.EPROCURE.GOV.PK) AND WWW.SMBBIT.GOS.PK.
2. SUBMITTED BIDS WILL BE OPEN THROUGH E-PROCUREMENT ONLINE ON THE SAME TIME AND DAY (MENTIONED ABOVE) AT 13TH FLOOR PLANNING AND PROCUREMENT DEPARTMENT, SMBB INSTITUTE OF TRAUMA, CHAND BIBI ROAD, KARACHI.
3. THE TENDERS SHALL BE OPENED BY PROCUREMENT COMMITTEE AS PER RULES OF E-PROCUREMENT SPPRA.
4. IN CASE OF HOLIDAY OR ANY INCIDENT, TENDERS WILL BE OBTAINED / SUBMITTED / OPENED ON THE NEXT WORKING DAY AS PER GIVEN SCHEDULE.
5. TECHNICAL AND FINANCIAL PROPOSAL SHALL BE UPLOADED ONLINE ON EPADS SPPRA WEBSITE AS PER SPECIFIED IN THE BIDDING DOCUMENT.
6. BID SECURITY MUST BE SUBMITTED IN HARD COPY AT THE ABOVE-MENTIONED ADDRESS, IN A SEALED ENVELOPE, FOR EACH TENDER SEPARATELY. THE SUBMISSION DEADLINE IS 29th -04-2025, BY 4:00 PM, ONE DAY PRIOR TO THE OPENING OF THE TENDER. THE BID SECURITY SHOULD BE MADE IN FAVOR OF SMBB INSTITUTE OF TRAUMA, KARACHI.
7. ALL BID(S) SHALL INCLUDE GOVERNMENT TAXES. (IF APPLICABLE).
8. THE DEDUCTIONS IN THE BILLS WILL BE DONE AS PER GOVERNMENT RULES.

EXECUTIVE DIRECTOR / D.D.O
SMBB INSTITUTE OF TRAUMA, KARACHI

A COPY IS FORWARDED FOR INFORMATION TO:

1. NOTICE BOARD



شهيد محترم بينظير ڀٽو انسٽيٽيوٽ آف ٽراما

Ref. No: PROC/SMBBIT/2024-25/387

Dated: 10-APRIL-2025

ٽينڊر نوٽيس

شهيد محترم بينظير ڀٽو انسٽيٽيوٽ آف ٽراما ڪراچي مالي سال 2024-25 ۽ 2025-26 لاءِ ڪانسٽرڪٽر/مينوفڪچررز/سپلائرز/بااختيار ڊسٽريبيوٽرز وغيره کان سنڌ پبلڪ پروڪيورمينٽ ريگيوليٽري اتار تي ايس پي بي آر اي رولز (اڄ تائين ترميم ٿيل) ٿرڊ اي پروڪيورمينٽ آن لائين پيش ڪرڻ لاءِ جيڪي گهريل EPADS ايس پي بي آر اي پر رجسٽرڊ هجڻ گڏ ٿيڪس اختيارين وٽ (GST, NTN, FBR) لسٽ ۽ (SRB) پر رجسٽرڊ هجڻ ۽ لاڳاپيل قابليت جو تجربو رکندڙ هجڻ تن کان هيٺ جائيل واکاڻ طريقڪار موجب هيٺين ڪمن لاءِ مهريند واکاڻ گهرائي ٿو. آن لائين واکاڻ پيش ڪرڻ/آن لائين ٽينڊر ڪولڻ جو شيڊيول هيٺين ريت آهي.

نمبر شمار	ٽينڊر جو نالو	ٽينڊر في	واڪ سيڪيورٽي	ٽينڊر دستاويزن جو اجراء	ايس پي بي آر اي ٽينڊر EPADS دستاويزن جو امانت	ٽينڊر جو ڪولڻ
1	ٽيليفون ايڪسچينج جي اپريشن، هلائڻ، مرمت ۽ سازسپال. Ref# PROC/SMBBIT/(OSR-01)/2025-26 واڪ طريقڪار سنگل اسٽيج ون انويٽ (1) 46		05% اڇيل رقم			
2	چينيٽوريل سروس مهيا ڪرڻ Ref# PROC/SMBBIT/(OSR-02)/2025-26 واڪ طريقڪار سنگل اسٽيج ون انويٽ (2) 46		05% اڇيل رقم			
3	سڪيورٽي سروس مهيا ڪرڻ Ref# PROC/SMBBIT/(SECURITY-01)/2025-26 واڪ طريقڪار سنگل اسٽيج ون انويٽ (1) 46	5000	05% اڇيل رقم	14-04-2025 کان 29-04-2025 شام 4:00 وڳي	30-04-2025 صبح 08:00 وڳي	30-04-2025 صبح 11:00 وڳي
4	الڪٽريڪل ورڪس، پاور جنريشن، هيٽنگ وينٽيليشن ۽ ايئر ڪنڊيشننگ (HVAC) بلڊنگ مئنيجمينٽ سسٽم (BMS) بلڊنگ مينٽيننس سول، پلمبنگ، RO الڪٽريڪل اينڊ گيس بوئلر. Ref# PROC/SMBBIT/(OSR-03)/2025-26 واڪ طريقڪار سنگل اسٽيج ون انويٽ (1) 46	ريٽا (هر هڪ)	05% اڇيل رقم			
5	جرنل آئٽمز جي فريم ورڪ ڪانسٽرڪٽ بنياد تي (ايس پي بي آر اي رولز 15 (B) Ref# PROC/SMBBIT/(OTHERS-02)/2024-25 واڪ طريقڪار سنگل اسٽيج ون انويٽ (1) 46		05% اڇيل رقم			
6	لوڪل پريچيز ڊرگس/ميڊيسن/ڊسپوزبل آئٽمز 24/7 ايمرجنسي بنياد تي SMBBIT ڪراچي لاءِ. Ref# PROC/SMBBIT/(D&M-01)/2025-26 واڪ طريقڪار سنگل اسٽيج ون انويٽ (1) 46		05% اڇيل رقم			
7	لوڪل پريچيز ڊرگس/ميڊيسن/ڊسپوزبل آئٽمز 24/7 ايمرجنسي بنياد تي SMBBIT لاڙڪاڻو لاءِ. Ref# PROC/SMBBIT/(D&M-01)/2025-26 واڪ طريقڪار سنگل اسٽيج ون انويٽ (1) 46		05% اڇيل رقم			
8	سپلاء ميڊيڪل گيسز ريت جي بنياد تي. Ref# PROC/SMBBIT/(MG-01)/2025-26 واڪ طريقڪار سنگل اسٽيج ون انويٽ (1) 46		05% اڇيل رقم			
9	سپلاء ميڊيڪل گيسز ريت جي بنياد تي SMBBIT-TERC لاڙڪاڻي لاءِ. Ref# PROC/SMBBIT/(LAR-MG-01)/2025-26 واڪ طريقڪار سنگل اسٽيج ون انويٽ (1) 46		05% اڇيل رقم			

- اسپيسيفڪيشن ۽ شرطن ۽ ضابطن، BOQ تي مشتمل ٽينڊر ڪاغذن جو مڪمل سيٽ، پلاننگ اينڊ پروڪيورمينٽ ڊپارٽمينٽ، 13th فلور ايس ايم بي انسٽيٽيوٽ آف ٽراما، چانڊ بي بي روڊ ڪراچي مان شهيد محترم بينظير ڀٽو انسٽيٽيوٽ آف ٽراما جي حق ۾ مٿي جائيل هر هڪ لاءِ بي آرڊر ذريعي خريد ڪر سگهجي ٿو. ٽينڊر ڪاغذ SPPRA جي ويب سائيٽ: www.pprms.pprasinindh.gov.pk ۽ www.smbbttc.gos.pk تان پڻ ڏاڻو لوڊ ڪري سگهجن ٿا.
- واڪ لازمي طرح مٿين تاريخ ۽ وقت تي پلاننگ اينڊ پروڪيورمينٽ ڊپارٽمينٽ، 13th فلور، SMBB انسٽيٽيوٽ آف ٽراما، چانڊ بي بي روڊ ڪراچي ۾ امانت وٺڻ.
- ٽينڊر پروڪيورمينٽ ڪميٽي پاران جائيل ڏاڻن تحت اي پروڪيورمينٽ ايس پي بي آر اي تحت ڪوٺيا ويندا.
- ٽينڊر ڪولڻ واري تاريخ ۾ موڪل هٿن جي صورت ۾ ساڳين شرطن ۽ ضابطن موجب ورنڊو ڪم ڪار واري ڏينهن ڪوٺيا ويندا.
- ٽيڪنيڪل ۽ فنانشل پروپوزل EPADS ايس پي بي آر اي جي ويب سائيٽ تي ڏنل تفصيل موجب واکاڻ دستاويزن سان گڏ آن لائين اپلوڊ ڪيو وڃي.
- واڪ سيڪيورٽي هارڊ ڪاپي سان گڏ مٿي جائيل ايڊريس تي مهريند لفافي ۾ هر هڪ ٽينڊر سان جدا شامل ڪري پيش ڪيو وڃي. ٽينڊر پيش ڪرڻ جي آخري تاريخ 2025-04-29 شام 04:00 وڳي تائين آهي. ٽينڊر جي ڪلڻ کان هڪ ڏينهن اڳ تائين پيش ڪيا وڃن. واکاڻ سيڪيورٽي بحق SMBB انسٽيٽيوٽ آف ٽراما ڪراچي جي حق ۾ جاري ٿيل پيش ڪرڻي پوندي.
- سمورن واکن سان سرڪاري ٽيڪس/ڪنٽريبيوشن وغيره (جيڪڏهن لاڳو ٿيڻ جو ڳا هوندا) شامل ڪيا ويندا.
- بلن مان ڪوتري سرڪاري قاعدن مطابق ڪئي ويندي.

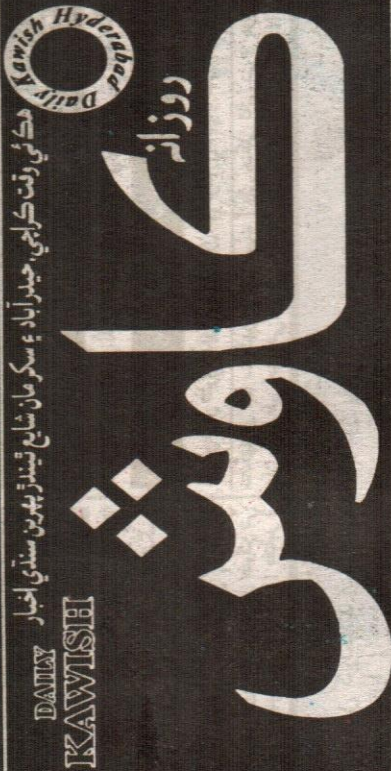
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SMBB انسٽيٽيوٽ آف ٽراما، ڪراچي

INF/KRY No.1096/2025

Sunday, 13 April, 2025

جلد 35) آچر 13 اپريل 2025 ع بمطابق 14 شوال المڪرم 1446 هـ شمارو 25] قيمت 40 روپيا



ٹینڈرنوٹس

نمبر شمار	نمبر کارنامہ	نمبر فرم	بڈ سیکورٹی	دستاویزات کا اجراء	EPADS SPPRA پر نمبر دستاویزات جمع کرنا	نمبر کارخانہ
1	ٹیلی فون آپریشننگ کا آپریشن، رنگ، رجسٹر اور سٹیٹس حوالہ نمبر: PROC/SMBBIT/(OSR-01)2025-26 بڈنگ طریقہ کار: ایک مرحلہ ایک لفافہ (1)46		درج کردہ رقم 05%			
2	جین ٹوریل سرور کی فراہمی حوالہ نمبر: PROC/SMBBIT/(OSR-02)2025-26 بڈنگ طریقہ کار: ایک مرحلہ دو لفافہ (2)46		درج کردہ رقم 05%			
3	سیکورٹی سرور کی فراہمی حوالہ نمبر: PROC/SMBBIT/(SECURITY-01)2025-26 بڈنگ طریقہ کار: ایک مرحلہ ایک لفافہ (1)46		درج کردہ رقم 05%			
4	آپریشن، رنگ، رجسٹر اینڈ سٹیٹس بائیں الیکٹریکل ورکس، پاور جرنیشن، میٹنگ، روشنی لش اور ایئر کنڈیشننگ (HVAC)، بڈنگ مینجمنٹ سسٹم (BMS)، بڈنگ مینج نٹس سول۔ بڈنگ، RO، الیکٹریکل اینڈ گیس پوائنٹر حوالہ نمبر: PROC/SMBBIT/(OSR-03)2025-26 بڈنگ طریقہ کار: ایک مرحلہ ایک لفافہ (1)46		درج کردہ رقم 05%	از 14-04-2025		
5	فریم ورک کنٹریکٹ بنیاد پر جزل آئٹمز کا حصول (SPPRA رول (B)15) حوالہ نمبر: PROC/SMBBIT/(OTHERS-02)2024-25 بڈنگ طریقہ کار: ایک مرحلہ ایک لفافہ (1)46	5,000/- روپے (فی)	درج کردہ رقم 05%	29-04-2025	30-04-2025	30-04-2025
6	SMBBIT کراچی کیلئے 24/7 ہنگامی بنیاد پر ڈرگز/ ادویات / ڈسپوزیبل آئٹمز کی لوکل پریجز حوالہ نمبر: PROC/SMBBIT/(D&M-01)2025-26 بڈنگ طریقہ کار: ایک مرحلہ ایک لفافہ (1)46		درج کردہ رقم 05%	شام 4:00 بجے تک	صبح 08:00 تک	صبح 11:00 بالترتیب
7	SMBB-TERC لاڑکانہ کیلئے 24/7 ہنگامی بنیاد پر ڈرگز/ ادویات / ڈسپوزیبل آئٹمز کی لوکل پریجز حوالہ نمبر: PROC/SMBBIT/(LAR-D&M-01)2025-26 بڈنگ طریقہ کار: ایک مرحلہ ایک لفافہ (1)46		درج کردہ رقم 05%			
8	ریٹ کنٹریکٹ بنیاد پر میڈیکل گیسز کی فراہمی حوالہ نمبر: PROC/SMBBIT/(MG-01)2025-26 بڈنگ طریقہ کار: ایک مرحلہ ایک لفافہ (1)46		درج کردہ رقم 05%			
9	SMBB-TERC لاڑکانہ کیلئے ریٹ کنٹریکٹ بنیاد پر میڈیکل گیسز کی فراہمی حوالہ نمبر: PROC/SMBBIT/(LAR-MG-01)2025-26 بڈنگ طریقہ کار: ایک مرحلہ ایک لفافہ (1)46		درج کردہ رقم 05%			

D.D/O: **ایئر کیم نوڈ اریکٹر** / **اسمبلی نیوٹ آف کراچی**
SMBB

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TENDER NOTICE

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S. #	Tender Name	Tender Fee	Bid Security	Issuance of Tender Documents	Submission of Tender Documents on EPADS SPPRA	Opening of Tender
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7	LOCAL PURCHASE OF DRUGS / MEDICINES / DISPOSABLE ITEMS ON 24/7 EMERGENCY BASIS FOR SMBB-TERC, LARKANA Ref# PROC/SMBBIT/(LAR-D&M-01)/2025-26 Bidding Procedure: Single Stage One Envelop 46(1)		05% of Quoted Amount			
8	SUPPLY MEDICAL GASES ON RATE CONTRACT BASIS Ref# PROC/SMBBIT/(MG -01)/2025-26 Bidding Procedure: Single Stage One Envelop 46(1)		05% of Quoted Amount			
9	SUPPLY MEDICAL GASIS ON RATE CONTRACT BASIS FOR SMBB-TERC, LARKANA Ref # PROC SMBBIT (LAR-MG -01)720 25-26 Bidding Procedure: Single Stage One Envelop 46(1)		05% of Quoted Amount			

- COMPLETE SET OF TENDER DOCUMENTS CONTAINING BOQ, SPECIFICATION AND TERMS & CONDITIONS CAN BE PURCHASED FROM PLANNING & PROCUREMENT DEPARTMENT, 13TH FLOOR, SMBB INSTITUTE OF TRAUMA, CHAND BIBI ROAD, KARACHI THROUGH PAY ORDER OF AS MENTIONED ABOVE EACH IN FAVOUR OF SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA. PAY ORDERS WILL NOT BE ACCEPTED ON THE DAY OF BID OPENING. ONLY THE UPLOADED TENDER PURCHASE RECEIPT ON (EPADS PORTAL SPPRA) WILL BE CONSIDERED VALID FOR THE QUALIFICATION OF THE BID. FAILURE TO UPLOAD THE TENDER PURCHASE RECEIPT SHALL RESULT IN REJECTION OF THE BID WITHOUT FURTHER CONSIDERATION. TENDER DOCUMENTS CAN ALSO BE DOWNLOADED FROM SPPRA WEBSITE [HTTPS://PORTALSINDH.EPROCURE.GOV.PK](https://PORTALSINDH.EPROCURE.GOV.PK) AND WWW.SMBBIT.GOS.PK.
- SUBMITTED BIDS WILL BE OPEN THROUGH E-PROCUREMENT ONLINE ON THE SAME TIME AND DAY (MENTIONED ABOVE) AT 13TH FLOOR PLANNING AND PROCUREMENT DEPARTMENT, SMBB INSTITUTE OF TRAUMA, CHAND BIBI ROAD, KARACHI.
- THE TENDERS SHALL BE OPENED BY PROCUREMENT COMMITTEE AS PER RULES OF E-PROCUREMENT SPPRA.
- IN CASE OF HOLIDAY OR ANY INCIDENT, TENDERS WILL BE OBTAINED / SUBMITTED / OPENED ON THE NEXT WORKING DAY AS PER GIVEN SCHEDULE.
- TECHNICAL AND FINANCIAL PROPOSAL SHALL BE UPLOADED ONLINE ON EPADS SPPRA WEBSITE AS PER SPECIFIED IN THE BIDDING DOCUMENT.
- BID SECURITY MUST BE SUBMITTED IN HARD COPY AT THE ABOVE-MENTIONED ADDRESS, IN A SEALED ENVELOPE, FOR EACH TENDER SEPARATELY. THE SUBMISSION DEADLINE IS 29th-04-2025, BY 4:00 PM, ONE DAY PRIOR TO THE OPENING OF THE TENDER. THE BID SECURITY SHOULD BE MADE IN FAVOR OF SMBB INSTITUTE OF TRAUMA, KARACHI.
- ALL BID(S) SHALL INCLUDE GOVERNMENT TAXES. (IF APPLICABLE).
- THE DEDUCTIONS IN THE BILLS WILL BE DONE AS PER GOVERNMENT RULES.

Sd/-

EXECUTIVE DIRECTOR / D.D.O
SMBB INSTITUTE OF TRAUMA,
KARACHI

INF/KRY/1096/25

WORK FOR SINDH
www.workforsindh.com

STANDARD BIDDING DOCUMENT (SBD)



GOVERNMENT OF SINDH SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA (SMBBIT), KARACHI

TENDER TITLE: “PROVISION OF JANITORIAL SERVICES” AS PER SPPRA RULE 46(2)

TENDER REFERENCE# PROC/SMBBIT/(OSR-02)/2025-26

NOTE:

- 1. TENDER FEE: RS. 5,000/-(NON-REFUNDABLE) IN SHAPE OF PAY ORDER IN FAVOR OF SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF TRAUMA, KARACHI SHOULD SUBMIT TO PROCUREMENT DEPARTMENT IN PROPERLY MARKED SEALED ENVELOPE.**
- 2. IN ALL PROCUREMENTS OF SMBBIT THROUGH ELECTRONIC BID SUBMISSION. IT IS MANDATORY FOR ALL BIDDERS TO GET REGISTERED AT EPADS SPPRA.**
- 3. NO TENDER WILL BE ACCEPTED AFTER CLOSING TIME IN EPADS SPPRA.**
- 4. ALL THE PARTICIPANTS MUST SIGN EACH & EVERY PAGE OF BID DOCUMENTS, ELSE OFFER WILL BE REJECTED.**

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BIDDING DATA SHEET

PROCURING AGENCY	SMBB Institute of Trauma
ADDRESS	Chand Bibi Road, Karachi
BID VALIDITY	90 Days, As per SPPRA Rule 2010 (amended till date)
AMOUNT OF BID SECURITY	05% of Total Bid Quoted Price
LAST DATE OF SELLING OF BID	As per Mentioned in NIT
DATE OF SUBMISSION OF BID	As per Mentioned in NIT
PLACE OF SUBMISSION	Electronic Bid Submission at EPADS SPPRA.
PERFORMANCE SECURITY	10% of the Contract Value
LANGUAGE OF BID	English
CURRENCY OF BID	PKR
BIDDING PROCEDURE	Single Stage Two Envelope Procedure SPPRA Rule 46(2) (Most Advantageous Bid Basis)
ADVANCE PAYMENT	No Advance Payment will be allowed
PERIOD OF COMPLETION	One year (12 Months) from the date of Award of Contract & Extendable for further two years (24 Months) on yearly performance basis, after the approval from Competent Authority

INSTRUCTIONS TO BIDDERS

- 1. Invitation to Bid:** The **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT)** invites bids using the **Single Stage Two Envelope Procedure (Most Advantageous Bid Basis)** as per the **Sindh Public Procurement Rules 2010** (amended). Interested bidders must be registered with **EPADS SPPRA** and be taxpayers with relevant authorities (GST, NTN, FBR, SRB where applicable). Experience requirements are detailed in **Annex-A** of the bid document.
- 2. Complete Tender Documents:** Bidders must ensure that the tender documents they receive are complete. A thorough check of the **Table of Contents** is essential.
- 3. Site Visit and Document Review:** Bidders should visit the site at their own expense to understand the project fully. Any missing details or specifications should be obtained from the **Planning & Procurement Department** before bidding. Once a bid is submitted, it is assumed that no further clarification was needed.
- 4. Submission of Tender Purchase Receipt:** A Tender Purchase Receipt must be generated by submitting the tender fee Pay Order to the **Planning & Procurement Department located on the 13th Floor of Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT), Karachi.** The Pay Order should be made in favor of "**Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi.**" **Pay Orders will not be accepted on the day of bid opening. Only the uploaded Tender Purchase Receipt on (EPADS Portal SPPRA) will be considered valid for the qualification of the bid.** Failure to upload the Tender Purchase Receipt shall result in rejection of the bid without further consideration. Tender purchases must be carried out in accordance with the procedure outlined in the Notice Inviting Tender (NIT).
- 5. Submission of Bid Security:** Bid Security in the form of a **pay order** from a scheduled bank must be submitted in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT)** as per mentioned in NIT.
- 6. Proper Submission of Bid Documents:** The original bid must be typed or written in permanent ink. The person signing the bid must initial every page, with their name and designation clearly indicated.
- 7. Pricing:** Bidders must include the unit price (where applicable) and total price in Pakistani Rupees (PKR) for all goods/services they plan to supply.
- 8. No Bid Changes After Opening:** Bids cannot be altered or modified after they have been opened. However, the **Procuring Agency** may ask for clarifications that do not affect the core content of the bid.

9. **Right to Reject Bids:** The **Procuring Agency** reserves the right to reject any or all bids before acceptance. Reasons for rejection can be communicated upon request, but there is no obligation to justify the decision.
10. **Inclusive Pricing:** The quoted price should cover all expenses, including taxes and other obligations. If there are any calculation errors, the tender price will be corrected accordingly.
11. **No Unauthorized Changes:** Unauthorized changes in the tender documents will result in rejection of the bid.
12. **Clarifications and Revisions:** Any revisions or changes to the tender documents will be issued by the authority as an official **Addendum/Corrigendum**. Bidders must sign and return these with their tender documents.
13. **One Rate Per Work:** Bidders must quote only one rate for each item of work, based on the specifications in the tender. Any handwritten changes or corrections must be signed.
14. **Submission of Complete Documents:** All required documents must be submitted, signed, stamped, and priced, in line with the deadlines specified in the bid data.
15. **Contract Agreement:** Successful bidders will be required to sign a **Contract Agreement** as outlined in the tender document.
16. **No Contact After Bid Opening:** Bidders are not allowed to contact the **Procuring Agency** after the bid opening, except in writing if additional information is needed.
17. **Forfeiture of Bid Security:** **Bid Security** will be forfeited if a bidder withdraws their bid after the opening or fails to sign the contract within the required time if their bid is accepted.
18. **Conditional Tenders Not Allowed:** Conditional tenders and tenders without bid security will not be considered.
19. **Bid Validity:** Bids must remain valid for 90 days after the opening date and may be extended as per **SPPRA Rules**.
20. **No Hand-Delivered or Mailed Bids:** Bids must be submitted electronically via **EPADS SPPRA**. Hand-delivered or mailed bids will not be accepted.
21. **Evaluation of Bids:** Bids will be evaluated based on the criteria outlined in the tender terms and conditions & Annex-A.
22. **Fixed Prices:** Once quoted, prices cannot be changed during the contract period.
23. **Contract Period:** **One year (12 Months) from the date of Award of Contract & Extendable for further two years (24 Months) on yearly performance basis, after the approval from Competent Authority.**
24. **Inclusive of Taxes:** Quoted prices must include all applicable taxes, which will be deducted from the contractor's bill.

25. **Government Taxes:** Applicable government taxes, including income tax, sales tax, and stamp duty, will be affixed to bills or contract agreements.
26. **Paginated Documents:** All submitted documents must be paginated and flagged, with details mentioned in the index. Non-compliance may lead to bid rejection.
27. **Technical Evaluation:** It will be examined in detail of the Works offered by the bidder complies with the Technical Provisions of the Bidding Documents. For this purpose, the bidder's data submitted with the bid in B.O.Q. to Bid will be compared with technical features/criteria of the Works detailed in the Technical Provisions. Other technical information submitted with the bid regarding the Scope of Work will also be reviewed.
28. **Financial Evaluation:** The bids shall be evaluated and compared on MOST ADVANTAGEOUS BID BASIS.

- The following merit point system for weighing evaluation factors / criteria will be applied for technical bids / proposals. Bidders achieving minimum 70% marks will be qualified and considered only for further process / evaluation besides compliance of all mandatory clauses. Documentary evidence must be attached in support of your claim.
- Technically qualified/successful bidder(s) shall be eligible for Financial Proposal(s). The Financial bids shall be opened at the scheduled date and time in EPADS SPPRA.
- Only those Financial Proposals will be announced / considered which were technically qualified by the Committee.
- **Financial Bids / Proposals of Technically disqualified / rejected bidders will not be opened and sealed envelope shall be returned to the bidder.**
- Bids not accompanied by the Bid Security of required amount and form shall be rejected.
- Procuring Agency shall not be responsible for any erroneous calculation of taxes and all differences arising out shall be fully borne by the Successful Bidder.
- Marks obtained in the detailed technical evaluation will be carried forward and prorated. Tender will be awarded to the Responding Organization with maximum accumulative points (Technical Score + Financial Score).
- The formula for technical scoring is "Technical Marks / Score = Total Technical Marks of the respective bidder x 0.7".
- The formula for financial scoring is that the lowest bidder gets 30% Marks and the other bidders score 30 multiplied by the ratio of the lowest bid divided by the quoted price.

EXAMPLE: TECHNICAL EVALUATION

The formula to calculate the technical points / marks / score of the bidder is given below:

Technical Marks / Score = Total Technical Marks of respective bidder x 0.7"

Solved Example of Financial Scoring:

Technical scoring out of 100 = 85 Carried Forward & Prorated Technical scoring = 85 x 0.70"

FINANCIAL EVALUATION

The formula to calculate the Marks for the price by the bidders other than lowest bidder is given below:

"Financial Evaluation Score of individual quoted Product: = [Lowest quoted price of the item ÷ Next higher proposed price of the competing item] x Total Allocable financial score"

"Solved Example of Financial Scoring:

If the lowest quoted price of an item is Rs. 86/- the same lowest will obtain score as below: = $[86 \div 86] \times 30 = 30 = 30$ marks being the lowest bidder for the quoted item

If the next higher quoted price of the same item is Rs. 105/- the marks obtained will be: = $[86 \div 105] \times 30 = 24.57$

If the next higher quoted price of the same items is Rs. 130/- the marks obtained will be: = $[86 \div 130] \times 30 = 19.84$ Marks and so on."

I / We agree to the above-mentioned terms & conditions:

Name of Contractor _____ Signature _____

CNIC NO. _____ (Copy must be attached)

Complete Address _____

Rubber Stamp

TERMS & CONDITIONS OF TENDER

1. Taxes will be deducted from the contractor's bill as imposed by the Government from time to time as well as Contractor will pay all the Government Institution's Contribution himself.
2. **PERFORMANCE SECURITY:** The successful bidders will have to deposit the requisite Performance Security Bond in the shape of a Pay Order as per amount mentioned under Bidding Data in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi**. The same will be released after successful completion of the contract period. Moreover, security deposit shall be forfeited by the Procuring Agency if contractors fail to comply with terms and conditions of the contract at any stage during the contract period.
3. Contractor will not be allowed to participate in any Political / Immoral / Illegal activities in the premises of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi**.
4. Contractor will not be allowed to sublet the contract.
5. Any kind of Joint venture will not be allowed.
6. The Procuring agency reserves the right at the time of contract award to decrease, the items / quantities of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
7. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.
8. In case of any dispute the contractor will approach the **Executive Director Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi**. The decision of the **Executive Director Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi**, will be final.
9. In case of any dispute, the decision of the **Executive Director Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi** shall be final, and the contractor will not challenge the decision in the Court of Law.
10. The **Executive Director Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi** has the right to cancel the contract at any stage and without issuing any prior notice in case of violation of **Agreement / ToR** is proved as well as damages to the prestige or property of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi**.
11. The contractor will be responsible for any theft or pilferage committed by any of his employees. The employee will be liable to punishment under the rules.

12. In case of breach of contract by the contractor, contract will be forfeited partly or fully as decided by the **Executive Director Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi**.
13. Any condition / clause of the Contract can be included / amended if required in the interest of the **Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi** with the mutual understanding of both parties.
14. The contractor shall have its own equipment required for Maintenance etc. Equipment must be approved by the Authorized Officer of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi** before commencement of contract.
15. The Contractor should not violate or allow his Staff to violate the rules of the Sindh Government.
16. In case of violation of any rule the contractor may be fined, and legal action will be initiated against him.
17. The contractor shall be responsible for his staff.
18. The Contract is for one year starting from the date of agreement and extendable for further two years on yearly basis, after the approval from Competent Authority – **Executive Director Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi**.
19. Document(s) for Evaluation of Maintenance Services must be paged / flagged by the bidders.
20. Payment will be made monthly basis subject to satisfactory report from concerned offices or through an inspection committee.
21. Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
22. Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the Contractor except for the withholding tax.
23. Stamp duty should be placed on contract agreement (as per the govt. approved rate) on stamp paper of value (Rs.200).
24. The Procurement Committee shall disqualify a contractor, whether pre-qualified or not, if it finds at any time that the information submitted by him concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
25. 80% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while the remaining 20% will be deposited by the Contractors / Suppliers themselves.
26. Conditional tender and tender without bid security shall not be considered.

27. GST / Income Tax & SRB Certificates must be accompanied by the tender.
28. The Procuring Agency may reject all or any bid at any time prior to the acceptance of a bid or proposals, subject to the relevant provision of SPP Rules, 2010 (Amended till date)
29. No tender will be entertained without bid security. The bid security will be forfeited to Government Treasury, in case of non-submission of performance security within seven (7) Days of receipt of the Letter of Acceptance.
30. If the contractor fails to give services within the stipulated period, liquidity charges will be imposed.
31. The Bidder shall sign and stamp the Integrity Pact provided at Bid in the Bidding Document for all Provincial Government procurement contracts exceeding Rupees 10 million in case of goods and 2.5 million in case of services. Failure to sign such an Integrity Pact shall make the bidder non-responsive.
32. If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.

I / We agree to the above-mentioned terms & conditions:

Name of Contractor _____ Signature _____

CNIC NO. _____ (Copy must be attached)

Complete Address _____

Rubber Stamp

TECHNICAL EVALUATION CRITERIA

(MANDATORY)

S.#	List of Mandatory Requirements	YES	NO
1	Compliance of Terms & Conditions / Instructions mentioned in the SBD. 1. Attached authorized person CNIC copy. 2. Signed & stamped each and every page of Terms & Condition & all bidding documents. 3. Authorized person signed bid letter form. (If compliance of above points not found offer will be rejected). (Sample attached as ANNEXURE-I)		
2	Scanned Site Survey Certificate obtained from Planning & Procurement Office of SMBBIT, duly signed and stamped. No other certificates will be accepted for eligibility.		
3	Bidder must be available on ' List of Active Tax Payers ' of FBR website (for Income Tax).		
4	Bidder must be available on ' List of Active Tax Payers ' SRB website (for Sindh Sales Tax).		
5	Valid Professional Tax Certificate 2024-2025.		
6	Valid certificate of Registration with SECP .		
7	Valid certificate of Registration with EOBI .		
8	Valid certificate of Registration with SESSI .		
9	Valid NOC of Sindh Solid Waste Management Board SSWMB for disposal of non-hazardous waste.		
10	Valid Registration from Karachi Metropolitan Corporation (KMC) for disposal of hazardous waste.		
11	Valid ISO 9001:2015 Certification.		
12	Average annual turnover in preceding 03 years (on closing of last fiscal year) should be above Rs. 100 million , demonstrated through Income Tax Returns (ITR – FBR) or audited statement of accounts details to be submitted as per (Sample attached as ANNEXURE-H)		
13	At least three (03) Satisfactory Performance Certificates for janitorial services involving a minimum of 100 janitors each, issued by three different reputable public-sector hospitals (government/semi- government / autonomous bodies) with a capacity of at least 400 beds. These certificates must be supported by corresponding agreements, work orders, and related		
14	Detail of clients showing at least 500 janitorial staff in aggregate currently working on bidders' payroll in Government / Semi Government / Autonomous bodies / Public Sector Institutions attach work order/agreement/ award of contract/ satisfactory performance letter. (Valid documentary		
15	Bidders currently providing services at SMBBIT must obtain and attach a satisfactory performance certificate from the competent authority of SMBB Institute of Trauma, specifically for the financial year during which they last rendered services. New bidders are required to submit at least		

	performance letters from reputable healthcare facilities. Failure to provide these certificates will result in the rejection of the bid.		
16	Submission of undertaking on legal valid e-Stamp Paper of Rs.500 that the bid prices shall not be in violation of minimum wages set by the Government of Sindh. (Sample attached as ANNEXURE-J)		
17	Scanned Copy of the Bid Security Pay Order should be attached without showing the amount along with technical E-Bid document. The original pay order, in a sealed envelope, must be submitted to the Planning & Procurement Department, SMBBIT, as outlined in the NIT.		
18	At least two ongoing in-hand projects of a janitorial services with minimum 150 numbers of janitorial staff currently working in Government/Semi Government/Autonomous bodies/Public Sector Institutions with a minimum period of 12 months' contract. Supported by Agreement / work order/satisfactory performance certificate or other related documents.		
19	Submission of undertaking on legal valid and attested e-stamp paper that the firm is not blacklisted and litigated by any institute of Federal, Provincial Government or any Department / Agency / Organization / Autonomous body or Private Sector Organization anywhere in Pakistan. (Sample attached as ANNEXURE- F)		
20.	Tender Purchase Receipt (Mandatory Requirement). All bidders are required to upload the Tender Purchase Receipt along with the bid documents on the EPADS (SPPRA Portal). Important Note: <ul style="list-style-type: none"> • Pay Orders will not be accepted on the day of bid opening. • Only the uploaded Tender Purchase Receipt will be considered valid for the qualification of the bid. • Failure to upload the Tender Purchase Receipt shall result in rejection of the bid without further consideration. Tender purchases made as per notice inviting tender (NIT).		

Note: Bidders NOT complying with any of the above eligibility pre-requisites would be disqualified. All documentary evidence must be submitted along with the bids; no document will be acceptable after bid submission.

I / We agree to the above-mentioned terms & conditions:

Name of Contractor _____ Signature _____

CNIC NO. _____ (Copy must be attached)

Complete Address _____

Rubber Stamp

TECHNICAL EVALUATION CRITERIA

(MARKING)

S#	Marking Criteria Evaluation Parameters / Sub-parameters	Max. Points	Bidder Response
1.	Year of Establishment – SECP Registration Certificate	Max. 15	
1.1	Established during 2015 or earlier	15	
1.2	Established during 2016-2018	10	
1.3	Established during 2019 or later	05	
2.	<p>Prior Similar Experience with the Public Sector Hospital (government / semi-government / autonomous bodies / public sector institutions.) for providing the Janitor's Services for a minimum period of 12 months during the last five (05) years ending on the deadline for bid submission. (Valid documentary evidence showing the required details must be provided in the form of work order, contract agreement, satisfactory performance letter)</p> <p>Note: In case of recurring contract or extension each contract or extension shall be counted separately for marks allocation.</p>	Max. 30	
2.1	500 Bed Hospital and above for providing 200 or more Janitor's Services at a time (10 points for each yearly contract – Max. 30 Points).	30	
2.2	400 Bed Hospital and above for providing the 150 or more Janitor's Services at a time (8 points for each yearly contract–Max. 24 points)	24	
2.3	300 Bed Hospital and above for providing the 100 or more Janitor's Services at a time (5 points for each yearly contract–Max. 15 points)	15	
3.	<p>Client's Satisfactory Performance Certificate issued by any government / semi- government / autonomous bodies / public sector institutions. Valid documentary evidence showing the required details must be provided in the form of work order, contract agreement, satisfactory performance letter)</p> <p>Note: In case of recurring contract or extension, satisfactory performance certificate for each contract or extension shall be counted separately for marks allocation.</p>	Max. 10	
3.1	15 or Above Satisfactory Performance Certificates	10	
3.2	10 or Above Satisfactory Performance Certificates	07	
3.3	05 or Above Satisfactory Performance Certificates	04	
4.	<p>Total Number of Currently Working Janitorial Staff on Bidder's Payroll (Supported with current in-hand work orders / contract agreement from the government / semi-government / autonomous bodies / public sector institutions)</p>	Max.10	
4.1	Above 600 Employees	10	
4.2	Above 550 Employees	07	

4.3	Above 500 Employees	04	
5.	Number of Janitorial Services Contracts executed with Government/ Semi Government/ Autonomous Bodies / Public Sectors Institutions during last five years. (Valid documentary evidence showing the required details must be provided in the form of work order, contract agreement, satisfactory performance letter)	Max. 10	
5.1	04 or more contracts	10	
5.2	03 contracts	7	
5.3	02 contracts	0	
6.	On-Going / In-hand Projects of Janitorial Services at Government/ Semi Government/ Autonomous Bodies. (Valid documentary evidence showing the required details must be provided in the form of work order, contract agreement, satisfactory performance letter)	Max. 10	
6.1	On-going / in-hand Projects with annual contract value of more than Rs.50 million (5 marks for each project)	10	
6.2	On-going / in-hand Projects with annual contract value of more than Rs.30 million (2.5 marks for each project)	05	
7.	Average Annual Turnover during last three (03) financial years (Income Tax Return Forms must be attached as supporting documents with audited statement of accounts details)	Max.15	
7.1	Above 120 million	15	
7.2	Above 110 million	10	
7.3	Above 100 million	05	
TOTAL MARKS		100	

I / We agree to the above-mentioned terms & conditions:

Name of Contractor _____ Signature _____

CNIC NO. _____ (Copy must be attached)

Complete Address _____

Rubber Stamp

SCOPE OF WORK / SCHEDULE OF REQUIREMENTS / BILL OF QUANTITY

PROVISION OF JANITORIAL SERVICES FOR SMBBIT & IT'S SATELLITE CENTRE'S

PART A: HUMAN RESOURCES

SMBB Institute of trauma reserves the right to increase / decrease or deletes the quantities of services at the time of award of contract and also reserves the right to enhance the quantity of services without any change in unit price or other terms and conditions at any time during the contract period.

S.#	Designation	Req. for Khi	Req. for Larkana	Total	AGE	QUALIFICATION / EXPERIENCE	RATE PER PERSON	RATE PER MONTH	RATE PER YEAR
1	General Supervisor-Janitorial Services	1	1	2	Up to 50 Years	Graduate + 10 years' Experience in Hospital/ Hotel Management			
2	Trained Shift Supervisor	24	12	36	Up to 40 Years	Matric + 3 Years' Experience in Hospital / Hotel Management / Any Reputable Industry			
3	Trained Janitorial Workers (Male / Female)	200	120	320	Up to 35 years	Middle / Literate + 2-years' Experience in Hospital / Hotel Management			
Total		225	133	358					

PART B: MACHINERY EQUIPMENT & MATERIAL:

S.#	PARTICULARS	Rate per month Khi	Rate Per Month Larkana	Total per month	Total Annual
A.	Contractor shall supply Scrubbers, floor polishers, Moping trolleys, soft brooms & hand brooms and all required machinery and equipment. (Equipment list attached)				
B.	All necessary cleaning material for example phenyl, bleach, oil spray, washing powder, toilet cleaner, door mates, tissue roll, air freshener, proper color coded disposal bags for disposal of infected/ blood related products/ general waste products. Etc. will be arranged by the contractor. (Consumables / items list attached)				

PART C: PEST CONTROL & FUMIGATION

PARTICULARS	Rate per month Khi	Rate Per Month Larkana	Total per month	Total Annual
Contractor will be responsible to carry out fumigation on daily / weekly / monthly basis to ensure that the SMBB Institute of Trauma will remain free from all kinds for pests, insects, rodents, street cats and dogs& anything else which fall under this category. Note: A log book should be maintained with properly endorsed from end user (Incharge (s) of respective floor / facility)				

PART D: WASTE DISPOSAL

PARTICULAR	REQUIRED	Rate per month Khi	Rate Per Month Larkana	Total per month	Total Annual
Mini Truck 24/7 basis (Shehzore / Master or equivalent) along with Driver for Disposal of the Hospital wastage from Hospital to KMC / Local Government approved dumping yard daily basis. Note: (Contractor should have own mini truck).	02				

PART E: PLANTATION

PARTICULAR	Rate per month Khi	Rate Per Month Larkana	Total per month	Total Annual
Contractor will be responsible to carry out all the services required to maintain the plants inside and outside the premises of SMBB Institute of Trauma.				

PART F: ELEVATION CLEANING

PARTICULAR	RATE PER QTR.	RATE PER YEAR
Contractor will be responsible to carry out all the services required to clean the outside elevation of SMBB Institute of Trauma. (04) Four times in a year.		

PART G: TANK CLEANING

PARTICULAR	RATE PER QTR.	RATE PER YEAR
Contractor will be responsible to carry out cleaning services of all water tanks including underground and overhead water tanks of SMBB Institute of Trauma (04) time in a year.		

- Certificate will be provided by the Contractor to Competent Authority –SMBB Institute of Trauma, Karachi on monthly basis that the Hospital municipal and infected waste have been disposed off in the approved Local Government Dumping yards and through KMC as per EPA rules. Infected waste will be disposed off under the supervision of an authorized officer of SMBBIT and its bill will be submitted after approval from competent authority on monthly basis.

Part B: Machinery, Equipment & Material Section: A.				
S.#	Items	Tentative Qty. KHI	Tentative Qty. LAR.	U.O.M
1	Floor Scrubbing Machine	5	3	Units
2	Mopping Trolley (Double Bucket)	20	12	Units
3	Garbage Drums weight capacity 120 liter +-	30	15	Nos.
4	Caution Boards	30	12	Nos.
5	Dust Bin weight capacity 5 liter +-	150	75	Nos.
6	Vacuum Cleaner Heavy Duty	3	2	Nos.

Note: Above mentioned all items parked at SMBBIT till expiry of contract wear & tear repair and maintenance of above-mentioned items solely contractor ends.

Part B: Machinery, Equipment & Material Section B:				
1	Black Shopper 18/24 for Waste Bins	700	350	Kg
2	Black Shopper 30/50 for Waste Bins	700	350	Kg
3	Yellow Shopper 18/24 for Waste Bins	200	100	Kg
4	Yellow Shopper 30/50 for Waste Bins	200	100	Kg
5	Red Shopper 18/24 for Waste Bins	200	100	Kg
6	Red Shopper 30/50 for Waste Bins	200	100	Kg
7	Phenyl Best Quality (Typhoon / Finis)	3500	1250	Liter
8	Duster Cotton Best Quality	200	100	Kg
9	Air Freshener Best Quality	60	30	Pcs.
10	Toilet Cleaner (Harpic or equivalent)	100	30	Bottles
11	Tissue roll (Maxob or equivalent)	500	200	Roll
12	Door Mates (Best Quality)	50	20	Pcs.
13	Spray Bottle for kills cockroaches and other crawling insects (Mortin or equivalent)	50	20	Pcs.
14	Liquid Soap for Hand Wash Best Quality	400	150	Liter
15	Washing Powder Best Quality	250	150	Kg
16	Soft Brooms Best Quality	50	25	Pcs.
17	Hard Brooms Best Quality	75	25	Pcs.
18	Mop Rods Best Quality	24	18	Pcs.
19	Mop Refill Best Quality	200	70	Pcs.
20	Dry Mop Best Quality	100	48	Pcs.
21	Dry Mop Rod Best Quality	45	20	Pcs.
22	Sweep Best Quality	200	100	Liter
23	Camphor Ball Best Quality	15	5	Kg
24	Scotch Bright Best Quality	6	2	Dozen
25	Dish washing powder 150gm Packets (Vim or equivalent)	200	50	Pack
26	Viper (Best Quality)	150	60	Pcs.

27	Bleach Powder (Best Quality)	100	25	Kg
28	Glass cleaner liquid bottle (Glint or equivalent)	45	10	Bottles
29	Spray bottles empty (Best Quality)	12	6	Pcs.
30	Scotch Bright Jali	6	2	Dozen

Note: Above mentioned all items supplied to SMBB-IT, Karachi and SMBB-TERC, Larkana. 1st date of every month whichever needed. The contractor will bear all charges of required items as and where needed.

SCOPE OF WORK:

(below mentioned scope also followed in SMBBIT and including it's all satellite center's, all over Sindh).

1. AIM:

Bids are invited from reputable and well-equipped Janitorial Contractors for Janitorial Services to be rendered for **SMBB Institute of Trauma, Karachi** for maintaining optimum hygienic conditions and general cleanliness round the clock. The contract will follow all the protocols prescribed by **SMBB Institute of Trauma, Karachi** from time to time specially with regards to the working methods and time schedule at all areas of the relevant location. The following are the scope of work to be performed if hired for provision of required services.

- i. Sweeping, Cleaning & scrubbing of all Units / Wards / OPDs / Operation Theaters / Laboratories / Radiology Suites / Procedure Rooms / Seminar Rooms / Admin Blocks / Offices / Corridors etc.
- ii. Cleaning of Sewerage System regularly including Septic Tanks
- iii. Contractor will be fully responsible to keep the whole covered area including walls and roofs neat and clean. Contractor will be responsible for disinfecting operation theaters, ICUs, HDUs etc. under the supervision of Infection Control Department of SMBB Institute of Trauma, Karachi, and as per the satisfaction of the Centre Administration.
- iv. All the open areas like roofs terraces, ducts etc. shall also be kept neat and clean all the time by the Contractor.
- v. Contractor will be responsible for cleaning windows / glasses of the Centre from both inside and outside through the cleaning cradle.
- vi. Contractor will be responsible for cleaning of the outer facade of the building with cleaning cradle.
- vii. Contractor will be responsible for sweeping & cleaning of all open areas, bit mouse & R.C.C Roads.
- viii. Contractor will be responsible removal & disposal of non-infected (regular) garbage and infected medical waste as per E.P.A recommendation.
- ix. The Janitor will provide along with usual service as follow.
 - Provide bed pan / urinal to the patients as and when required.
 - Maintain the Cleanliness of the equipment used there-in.
 - Clean the soiled bed of patient as and when required.
- x. Services will be timely framed as and when required.
- xi. The contractor shall supply all equipment, tools and cleaning supplies necessary to perform the cleaning activities. The contractor shall keep all equipment clean, disinfected and in working order.
- xii. The contractor shall supply all consumables (as mentioned under Part B of BOQ), that is most suitable for a use in health care facility.
- xiii. Contractor's staff at SMBB Institute of Trauma, Karachi facilities will be supervised by Trauma Centre Admin staff.

- xiv. All contractor's staff assigned to work at SMBB Institute of Trauma, Karachi will have to sign in and out of their shifts using the existing daily attendance verification system
- xv. Authorized officer / Official will declare sensitive areas / works and the list of Janitors required for that area will be provided to the contractor. These Janitors will be non-transferable and will not be terminated without taking a written permission from the hospital authorities.
- xvi. Any other service which will be required in the context of cleaning.

2. CLEANING SPECIFICATIONS AND GUIDELINES:

A. DAILY SERVICES - PUBLIC AREAS:

- i. Floors will be cleaned and mopped to present an attractive appearance at all times.
- ii. Dust all ledges and other flat surfaces including window sills, chairs, tables, pictures and all manner of furnishings within reach with a treated cloth. Use extension pole for high window ledges and core lighting.
- iii. Remove fingerprints, smudges and stains on building directories, doorframes, wall switches, relights and glass partitions.
- iv. Spot clean all vinyl walls coverings and painted surfaces.
- v. Maintain janitor closets and fire hose cabinets in a clean and orderly condition.
- vi. Turn off all lights, leaving on only the emergency lights.
- vii. Dust signs with dry clean cloth.

ELEVATORS & DUMBWAITERS:

- i. Floor will be vacuumed daily including all corners with edges, spot clean if needed.
- ii. Elevator stainless steel and glass wiped cleaned.
- iii. Walls and rails wiped clean with treated cloth.
- iv. Clean and polish exterior of all elevator doors and trim.
- v. Elevator door tracks vacuumed daily.

RESTROOMS

- i. Ceramic tile and vinyl floors will be mopped with disinfecting soap and machine scrubbed daily removing any mop sludge accumulated on toilet base, wall and partitions.
- ii. Clean and polish mirrors, clean enameled surface and shelving.
- iii. Clean and polish plumbing piping, toilet seat hinges and other metal work.
- iv. Thoroughly clean and wash with disinfectant soap sinks, basins, urinals and toilet bowls; remove stains and make certain to clean under sides of rims.
- v. Low ledges, sills, tops of partitions to be cleaned with damp treated cloth.
- vi. Damp wipe and wash with disinfectant all baby-changing tables. Ceramic tile should be wiped down, spot clean walls including all partitions next to toilets, urinals and sinks. Notify Supervisor in writing, etc. items that cannot be removed. Also notify Admin.
- vii. Disposal trash cans include sanitary napkin dispensers. Must be emptied, cleaned and disinfected regularly.
- viii. Soap dispensers, paper towel and toilet tissue dispensers wiped clean, polished and refilled. All dispensers to be checked daily.

EXTERIOR ENTRANCE AREAS

- i. Sweep and vacuum walk off mats.
- ii. Empty and dry polish all trash cans.
- iii. Clean and polish glass on all entrance doors both sides.

- iv. Clean door facings.
- v. Exterior sidewalks, remove all trash.

DAILY SERVICES - TENANT AREAS:

- i. All suite doors to remain locked and closed during cleaning.
- ii. Dust cleared surface areas of desks, chairs, office furniture, counter tops, filing cabinets, window ledges, top surfaces of copy machines, tables and other flat surfaces, straightening magazines if present. However, never move papers, unplug or move any office equipment unless arrangements are made with tenant and / or Management Office if cleared.
- iii. Spot clean cabinet doors and appliance exterior for spills
- iv. Examine Room counter tops and sinks to be cleaned with disinfectant cleaner.
- v. Vacuum clean all carpet areas and spot clean all stains. Remove all paper clips and staples from all floor areas.
- vi. Sweep and/or dust mop all hard surface floors. Spot clean floors.
- vii. Damp mop all hard surface floors.
- viii. Floors mopped and sanitized in defined suites
- ix. All wastebaskets emptied and wiped with damp cloth or washed when required. Replace plastic liner daily.
- x. All paper trash will be collected, bags tied and emptied into the building trash dumpster
- xi. Thoroughly clean and wash with disinfectant soap all sinks, basins, urinals and toilet bowls, remove stains and make certain to clean under sides of rims.
- xii. Soap dispensers, paper towel and toilet tissue dispensers wiped clean, polished and refilled. All dispensers to be checked daily.
- xiii. All vinyl wall covering and painted wall surfaces will be spot cleaned.
- xiv. Lights to be turned off, doors locked and alarms set as requested.

C. WEEKLY SERVICES – NON-PUBLIC AREAS

- i. Dust and polish tops of desks (if cleared), chairs, office furniture, counter tops, filing cabinets, ledges, equipment and flat surfaces with treated cloth, removing all removable spots and dirt weekly.
- ii. Dust fixtures, picture frames, windowsills and window blinds.
- iii. Wipe out microwave ovens in the lounge areas.
- iv. Empty “catch basins” on bottled water coolers.
- v. Wipe down tile walls and toilet compartment partitions
- vi. Wet mop all hard surface floors.
- vii. Flush floor drains with clear water and enzyme disinfectant, clean and polish metal drain cover.
- viii. Remove all scuffmarks from hard surface flooring.
- ix. Clean and polish plumbing piping, toilet seat hinges, and other metal work.

D. WEEKLY SERVICES - PUBLIC AND OTHER AREAS

- i. Flush floor drains with clear water and enzyme disinfectant. Clean and polish metal drain cover.
- ii. Clean and service sand urns and change out sand weekly.

BUILDING ELEVATOR

- i. Ceilings cleaned, lights wiped clean.
- ii. Elevator door tracks cleaned and polished.

STAIRWELLS

- i. All stairwell landings, stairs and flooring under stairs swept and mopped or vacuumed as required.
- ii. High areas cleared of cobwebs and dust using an extension tool.
- iii. All stairwell corners cleaned out.
- iv. All handrails wiped clean with disinfectant cleaner.
- v. Light fixtures dusted.

JANITOR CLOSETS

- i. Thoroughly cleaned and trash removed.
- ii. Floors mopped and kept clean
- iii. Maintain janitor closets and fire hose cabinets in a clean, orderly condition.

OUTSIDE PERIMETER

- i. Clean exterior trash cans and pick up trash around exterior of building
- ii. Wipe down bench and railing outside of OPD's, Radiology, Laboratory, etc.

E. MONTHLY SERVICES - ALL AREAS – PUBLIC AND OTHER AREAS:

- i. Machine scrub (where appropriate) all tile hard surface floors, including grout, monthly in all common area restrooms and lobbies.
- ii. Wipe down baseboards when refinishing floors; do not allow buildup of wax.
- iii. Wipe down stretcher guards installed in the hospital, OPD, Radiology and Laboratory
- iv. All air duct vents, diffusers will be cleaned the first week of each month.
- v. Building elevator stainless steel wiped clean and polished with treated cloth.

F. QUARTERLY SERVICES:

- i. Strip and wax all vinyl floors in tenant suites at no additional charge. A rotating schedule is to be set up and a copy of said schedule given to Admin. Office.

G. OTHER SERVICES

- i. All entrance doors to building and tenant areas are to be locked during hours of cleaning operation and under no circumstances will admittance be given to anyone not part of the cleaning company's employ.
- ii. All cleaning should be performed using an industry standard disinfectant for proper sanitation.
- iii. Report all mechanical deficiencies, i.e. dripping faucets, running toilets to Supervisor/ Admin.

3. QUALITY OF WORK

- i. The contractor shall ensure that the quality of janitorial and housekeeping services is to be the entire satisfaction of the Officer/Official In-charge of the location.
- ii. The decision of the SMBB Institute of Trauma, Karachi management with regard to the determining the quality of work / Services done by the contractor shall be final and acceptable to the contractor. The contractor shall therefore rectify the defect so pointed out without any extra payment. In case of failure the SMBB Institute of Trauma, Karachi reserves the right to get the work / service so rejected, done from some other source at the risk and cost of the contractor. The expenditure so incurred shall be recovered from the pending bills of the contractor or any other outstanding dues or by all parts of the security / other deposits as appropriate.
- iii. Upon sub-standard services and unsatisfactory performance of the workers as determined by the SMBB Institute of Trauma, Karachi Management, giving one month's notice to the Company, shall terminate the contract agreement. Unsatisfactory performance includes:

- Inability to provide desired number of workers
 - Absence of worker(s) from duty
 - Casual performance of duty by workers.
 - Using the substandard material and ancillaries.
 - Any loss and damage to be occurred to SMBB Institute of Trauma, Karachi property due to the negligence / unsatisfactory performance of the contractor.
 - Non-reporting of major incidents to SMBB Institute of Trauma, Karachi management that occurs in the SMBB Institute of Trauma, Karachi premises.
- iv. During the validity of the contract agreement, in case damage occurs to the property or personnel of the SMBB Institute of Trauma, Karachi and caused by the negligence of the worker the company shall be wholly responsible and liable for paying for such losses occurred to SMBB Institute of Trauma, Karachi.

4. GENERAL CONDITIONS:

- i. The contractor shall be responsible for smooth functioning of janitorial and housekeeping services and in the event of substandard or delay in service a—penalty may be imposed and recovered from contractor's bills for unsatisfactory performance of work.
- ii. Contractor will be bound to provide uniform (approved by the competent authority (SMBB Institute of Trauma, Karachi) to their staff and ensure that the staff wears neat and clean uniform. In case of violation fine will be imposed by the Competent Authority - or Authorized Officer, which will be at least Rs. 500/- per employee per day.
- iii. In case of any dispute between Janitors / workers and the contractor the matter shall be, referred to the administration for arbitration whose decision shall be final. Contractor shall provide duty roster of the supervisors According to the Centre administration on monthly basis.
- iv. Indiscipline Janitors / the Janitors involved in immoral activities will not be allowed to serve in the hospital.
- v. Contractor will be bound to replace the Janitors who will be unwanted by the Centre Administration immediately.
- vi. Janitors will work according to time table issued by the Authorized Officer of the SMBB Institute of Trauma, Karachi or Competent Authority - (SMBB Institute of Trauma, Karachi).
- vii. Contractor will work according to the Government rules / policy;
 - Child labor rules and basic human rights will not be violated by the Contractor.
 - Age of worker shall not be less than 18 years.
 - Contractor must comply with the existing labor laws of Sindh and Pakistan.
 - Contractor will be bound to pay minimum wages to the Janitorial staff as per prevailing laws along with contribution to SESSI & EOBI.
 - Contractor shall be bound to provide the sanctioned strength of Janitors and cleaners at all-time even on holidays.
 - Contractor will not appoint any person with an addiction of Pan, Gutka, Manpuri and anything which falls under this category. Failing so said person would be terminated immediately and a fine would be imposed on Contractor.
- viii. In case of any complaint or observation conveyed to the Contractor or their supervisor by Competent Authority or official concerned, of (SMBB Institute of Trauma, Karachi), the Contractor will report the steps taken in order to rectify those observations in writing within stipulated time.
- ix. Attach list with bid documents, machinery / equipment / tools (relevant to the scope of work) which will be utilized by the Contractor to carry out desired operations.
- x. Contractor will ensure uninterrupted services under all circumstances, without any complaints being referred to the management.

FINANCIAL PROPOSAL SUMMARY

SECTIONS	Total Per Month	Total Amount for Annual
PART A: HUMAN RESOURCES		
PART B: MACHINERY EQUIPMENT & MATERIAL:		
PART C: PEST CONTROL & FUMIGATION		
PART D: WASTE DISPOSAL		
PART E: PLANTATION		
PART F: ELEVATION CLEANING		
PART G: TANK CLEANING		
GRAND TOTAL		

SUBSEQUENT YEAR'S PRICE INCREASE OF OFFERED SERVICES (IN TERMS OF PERCENTAGE), SUBJECT TO COMPETENT AUTHORITY APPROVED BELOW MENTIONED %	
2nd Year	10 % Escalation in first year's price Maximum
3rd Year	10 % Escalation in second year's price Maximum

Note:

In the province of Sindh, when the SMBB Institute of Trauma (SMBBIT) expands its operations pursuant to directives issued by the Health Department, a formal *Letter of Acceptance* (LOA) regarding manpower is issued to the successful bidder, in accordance with the approved rate contract.

Upon receipt of the LOA, the bidder is required to submit the *Performance Security* in the form of a Pay Order. Following the submission of the Performance Security, the bidder must commence the provision of services without any failure or delay, as per the agreed terms and conditions.

I / We agree to the above-mentioned terms & conditions:

Name of Contractor _____ Signature _____

CNIC NO. _____ (Copy must be attached)

Complete Address _____

Rubber Stamp

BID LETTER FORM

From:

(Registered name and address of the bidder)

To:

Executive Director,
SMBB Institute of Trauma,
Karachi - 74200

Sir,

Having examined the bidding document and amendment thereon we the undersigned, offer to supply goods/provide services / execute the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your Tender call dated _____

Tender Title: _____

We undertake to provide services/execute the above project or it part assigned to us in conformity with the said bidding documents.

If our bid is accepted, we undertake to;

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 3) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place: _____

Bidder's signature
and seal.

Date: _____

CONTRACT AGREEMENT

Tender Title

This Contract Agreement (hereinafter called the Agreement) made on ____ day of ____ Year.

BETWEEN

M/s.

A Contractor, having its office at **Bidder's address**. (Hereinafter mentioned as Contractor), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

AND

SHAHEED MOHTARMA BENAZIR BHUTTO ISTITUTE OF TRAUMA, KARACHI

A department under Government of Sindh, having its office at SMBBIT, Chand Bibi Road, Karachi Sindh, Pakistan hereinafter mentioned as "the Client", which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

WHEREAS the Contractor has agreed to render certain services i.e. "**Tender Title**" to SMBBIT Karachi and has necessary know how and staff in the respect.

AND

WHEREAS the Client is desirous of availing the services offered by the contractor for "**Tender Title**" for its premises at the cost of **Rs.**____/- (The contract amount) as per below mentioned **BOQ**.

Brief particulars of the services which shall be supplied / provided by the Supplier are as under:

Item. #	DESCRIPTION	Unit Quantity	Unit	Quoted Rate

Now this agreement witnessed as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.

2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:

Purchase order(s)/ Letter of Acceptance where applicable.

The completed Form of Bid along with Schedules to Bid.

Condition of Contract & Contract Data

The priced Scheduled of prices

The specifications

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.

4. The Purchaser hereby covenants to pay the Supplier, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

5. The Contract Price of tender will be Rs: _____/Year;

6. That estimated cost of tender is on approximate basis and may vary in case of forced majeure or as per the demand of situation.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

This contract will be extendible on the same rates till the allocation of new tender.

Signature of the Supplier

Signature of the Purchaser

(Seal)

(Seal)

AFFIDAVIT (ON JUDICIAL STAMP PAPER) **REGARDING BLACKLISTING**

I/We, the undersigned [Name of the Supplier] hereby solemnly declare and undertake that:

1. I/We have read the contents of the Bidding Document and have fully understood it.
2. The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.
3. The Goods that we propose to supply under this contract are eligible goods within the meaning of this SBD.
4. The undersigned are also eligible Bidders within the meaning of the Standard Bidding Documents.
5. The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.
6. I/We have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent for SMBB Institute of Trauma related to this Bid or Award or Contract.
7. I/We are not blacklisted or facing debarment from any institute of Federal, Provincial Government or any Department /Agency/Organization/Autonomous body or Private Sector organization anywhere in Pakistan.
8. That undersigned has not employed any child labor in the organization/unit.
9. I/We understand that the Selection and Rate Contracting Committee of the Procuring Agency is not bound to accept the lowest or any other bid they may receive.

I/We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signatures with stamp

Name: _____

Designation: _____

CNIC No. _____ (Copy must be attached)

For Messrs. [Name of Supplier]

INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number: **NO.**
Contract Value: **Rs.**
Contract Title:

Dated:

M/s._____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **M/s.**_____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, SMMBIT Karachi (PA), except that which has been expressly declared pursuant hereto.

M/s._____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s._____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **M/s.**_____ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **M/s.**_____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

M/s.

Executive Director / DDO

DECLARATION OF ANNUAL TURNOVER AND INCOME TAX RETURN

(On Company's/Firm's/Contractor's/Service Provider's Letterhead)

[Name of Procuring Agency]
Tender No.: [Tender Number]
Project Title: [Project Title]

Dear Sir,

I/We, the undersigned, hereby declare the following:

1. Annual Turnover Declaration

Our firm's annual turnover for the last three fiscal years (as per the closing of the most recent fiscal year) is as follows:

Fiscal Year	Turnover (PKR Million)
F.Y. ONE	[Amount]
F.Y. TWO	[Amount]
F.Y. THREE	[Amount]

2. Income Tax Return Declaration

We confirm that our firm has filed Income Tax Returns (ITR) for the last three fiscal years. Enclosed are copies of the Income Tax Returns (ITR) for the past three years.

We understand that the above information will be used for evaluating our eligibility for the tender process.

Yours faithfully,

Authorized Signature [In Full and Initials]: _____

Name and Title of Authorized Signatory: _____

Name of Bidder: _____

Stamp/Seal: _____

COMPLIANCE CERTIFICATE
DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS
(On PKR Rs.500/- e-Stamp Paper)

[Name of Procuring Agency]
Tender No.: [Tender Number]
Project Title: [Project Title]

Dear Sir,

I/We, the undersigned, having carefully read and fully understood the **Terms and Conditions** as outlined in the Tender documents for the aforementioned tender hereby declare and confirm the following:

1. Acceptance of Tender Terms

I/We confirm that my/our company is in full agreement with all of the terms and conditions specified in the tender document. I/We undertake to abide by these terms and conditions throughout the tender process and, if awarded the contract, during the execution of the contract.

2. Authorized Signatory

I/We further confirm that I am a duly authorized signatory of [Name of Company/Firm] and possess the necessary authority to make this declaration and enter into the contract on behalf of the company.

This declaration is made in good faith and as a pre-requisite for the submission of the bid for the tender reference mentioned above.

Yours faithfully,

Authorized Signature [In full and initials]: _____
Name and Title of Authorized Signatory: _____
Name of Bidder: _____
Stamp/Seal: _____

AFFIDAVIT REGARDING MINIMUM WAGE RATE

(Must be Printed on Rs. 500/- e-Stamp Paper)

I, [Name], son/daughter of [Father's Name], CNIC No. [XXXXXXXXXXXXXXXX], residing at [Full Address], and working as [Designation] in [Company/Firm Name], having its office at [Company Address], do hereby solemnly affirm and declare as under:

1. That I am the authorized representative of [Company/Firm Name] and competent to swear this affidavit.
2. That our company/firm is participating in the tender process invited by Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT), Karachi.
3. That we fully understand and undertake to pay all our workers, laborers, and staff—whether permanent, contractual, or outsourced—not less than the minimum wage rate as notified by the Government of Sindh during the entire period of the contract.
4. That in case of any non-compliance with the prevailing minimum wage laws, SMBBIT reserves the right to take legal action, forfeit our performance security, or blacklist our firm, as per the rules and regulations in force.
5. That this affidavit is true and correct to the best of my knowledge and belief, and nothing has been concealed therein.

DEPONENT

(Signature & Name)

CNIC No: _____

Designation: _____

Company Name: _____

VERIFICATION

Verified on this ____ day of _____, 20, at _____, that the contents of this affidavit are true and correct to the best of my knowledge and belief.

DEPONENT

(Signature)